

STEP 1 (FILL-UP)

ADMISSION PROCESS											
DEMOGRAPHIC PROFILE											
LAST NAME:				FIRST NAME:				MIDDLE NAME:			
CONTACT NUMBER:								Facebook Name:			
RECENT 2x2 PICTURE	Home Address:						Zip Code:				
	Date of Birth:			Place of Birth:							
	Age:		Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		Religion						
	Tribe:			Citizenship:		Major:					
	Name of Father:					Occupation:					
	Name of Mother					Occupation:					
IN CASE OF EMERGENCY <small>(Please Complete This Portion For Your School I.D.)</small>											
Name of guardian:						Relationship:					
Address:						Contact Number:					

STEP 2 (SUBJECT ENCODING)

REGISTRATION	1 ST SEMESTER <input type="checkbox"/>	2 ND SEMESTER <input type="checkbox"/>	SUMMER <input type="checkbox"/>	SY: 20__ - 20__
TIME	FRIDAY	SATURDAY	SUNDAY	
7:30 - 10:30AM				
10:30:AM - 01:30PM				
1:30 - 4:30PM				

(Registrar's Copy)



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1:30 - 4:30PM				

(GSE Copy)

STEP 3

ENROLMENT PROCESS	
Step 1 Proceed to the Admission office to update your Student data to the School system.	<hr/> Admission Remark
Step 2 Proceed to the MIS office to update your Google account.	<hr/> MIS Remark
Step 3 Proceed to the Finance Section for the Payment of enrolment fee	<hr/> Finance's Remark
Step 4 Proceed to the Department Deans for pre-interview, Scheduling, assessment, evaluation (for transferees).	<hr/> Dean's Remark
Step 5 Proceed to the Registrar's Office for validation of Subjects.	<hr/> Registrar's Remark
<ul style="list-style-type: none">•For questions and inquiries please visit the Registrar's Office.•For Uniform inquiries please visit Graduate School Education Office.	<hr/> Student's Signature (Over Printed Name)

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